

Accessing the online PSI Selections form

Students access the online PSI Selections form from the Student Secure Web at www.bced.gov.bc.ca/exams/tsw/tsw/student/. **Schools do not have access to this site.** This is a personal document that requires students to provide authorization for the ministry to release their information to outside institutions.

- Students who do not yet have a SSW account will need to create one on the SSW website prior to gaining access to the PSI Selections form. Students must enter their First Name, Last Name and Date of Birth exactly as it is currently recorded at the Ministry of Education, along with their Personal Education Number (PEN).
- If a student does not know their PEN, it can be found either in previous student records, at their last school of attendance, or via <http://www.bced.gov.bc.ca/pen/student/penobtain.htm>
- If a student cannot access their account and it has been more than 1 year since they logged in, they need to recreate their account by using the “Create Account” link.
- If it has been less than 1 year since a student last logged into their account, they should use the “Forgotten your password?” link. An email will be sent with their log-in information.
- If some students can no longer access the email account they provided, please email a list of student names and their PENs to Student.Certification@gov.bc.ca. Temporary passwords will be provided.

Step 1: Students log into their account through the *Student Secure Web* and select the link “*Post Secondary Institution Selections*”

• Ministry Home • Government of British Columbia

EdAccess Ministry of Education

Student Secure Web TSW-1017

TRAX (Transcript and Examinations)

- [Provincial Examination Results](#)
- [Unofficial Transcript of Grades](#)
- [Post Secondary Institution Selections](#)

General

- [Change Password](#)
- [Change Email Address](#)
- [Logoff](#)

•Top •Copyright •Disclaimer •Privacy •Feedback

Step 2: Students should **carefully read the “Important Notes”** before clicking the “**Select PSIs**” link.



Quick Menu

[Home](#) | [Provincial Results](#) | [Unofficial Transcript](#) | [Post Secondary Institution Selections](#) | [Change Password](#) | [Change Email](#)
| [Logoff](#)

Post-Secondary Institutions (PSI) Selections Home

TSW-1022

Important Notes:

- Only submit this PSI Selections Form if you are currently a Grade 12 student for the 2015/16 school year, expecting to graduate this school year, and applying to a PSI for September 2016 admission.
- In addition to selecting one or both options in Section 1 of the PSI Selections Form, you may submit a **maximum of 6 selections** in Sections 2 and 3.
- If you need transcripts sent to **additional** PSIs at the end of July, submit an online order **after July 1st, 2016 for a fee** at: www.bced.gov.bc.ca/transcript/.
- For your **interim** transcript information to be forwarded in early May to BC PSIs, the Ontario Universities Application Centre (OUAC), the University of Alberta, or the University of Calgary, selections must be submitted by May 1, 2016.
- If you are applying to a school on the **Ontario University Application Centre (OUAC)** list, please ensure that you include your Personal Education Number (PEN) on your application. The OUAC uses your PEN to match your transcript records with your application.
- You must complete all your PSI selections no later than **July 15, 2016**, to ensure that your **final** transcript information will be sent to your selected PSIs by July 30, 2016.

PSI Selections

- [Select PSIs](#)
- [View PSI Selections](#)

Step 3: Section 1 allows students to select all of the BC Electronic PSIs and/or the Ontario University Application Centre (OUAC). In addition, students may make a total of 6 more selections from Sections 2 and 3.

Once all choices have been selected, students click the “*Next*” button to proceed to the authorization page.

Quick Menu
[Home](#) | [Provincial Results](#) | [Unofficial Transcript](#) | [Post Secondary Institution Selections](#) | [Change Password](#) | [Change Email](#) | [Logout](#)

Post-Secondary Institutions (PSI) Selections Form

TSW-1020

Section 1: Electronic Post Secondary Institutions (PSI)

Electronic PSIs Selection

- PSIs in this section will have access to transcripts electronically from the Ministry.
- Click the “[Display list](#)” links below to view which PSIs are included.
- These PSIs **cannot** be selected individually in Sections 2 or 3 below.

Forward my transcript to all BC Electronic PSIs: Yes

[Display list of BC Electronic PSIs](#)

Forward my transcript to all OUAC Electronic PSIs: Yes

[Display list of OUAC Electronic PSIs](#)

Section 2: BC non-Electronic PSIs

- Do not select PSIs in Section 2 or 3 unless you are actually applying.
- BC PSIs in this section receive paper transcripts from the Ministry in **late July only**.
- You are permitted a **total of 6 selections** from Sections 2 & 3. Additional selections will not be processed.

NOTE: If you can't find the PSI you are looking for, check Sections 1 and 3 on this page and then see your counsellor.

Choose from the list of PSIs on the **left**. Your PSI selections will be displayed on the **right**.

Available PSIs

ACAD OF CLASSICAL ORIENTAL SCI (NELSON)
 ACADEMY OF EXCELLENCE (VICTORIA)
 ACADEMY OF LEARNING (BURNABY)
 ACADEMY OF LEARNING (KAMLOOPS)
 ACADEMY OF LEARNING (MAPLE RIDGE)
 ACADEMY OF LEARNING (NORTH VANCOUVER)
 ACADEMY OF LEARNING (VANCOUVER)
 ACADEMY OF LEARNING (VERNON)
 ACADEMY OF LEARNING (VICTORIA)
 ACADEMY OF LEARNING - LANGLEY
 ADVANCE SCHOOL OF HAIR DESIGN (VICTORIA)
 ADVANCED BUSINESS COLLEGE (VANCOUVER)

Add >
< Remove

Selected PSI(s)

Section 3: Other Post Secondary Institutions Outside of BC

- Do not select PSIs in Section 2 or 3 unless you are actually applying.
- This section contains all PSIs outside BC. Transcripts for these selections will be sent in **late July only** except for University of Alberta who will receive interim transcript data as early as November 2014.
- You are permitted a **total of 6 selections** from Sections 2 & 3. Additional selections will not be processed.

NOTE: If you can't find the PSI you are looking for, check Sections 1 and 2 on this page and then see your counsellor.

Choose from the list of PSIs on the **left**. Your PSI selections will be displayed on the **right**.

Filter Available PSIs by Country

All

Available PSIs

AB AB DOG GROOMING SCHOOL (LEDUC)
 TX ABILENE CHRISTIAN UNIVERSITY
 AB ACAD OF PROF HAIR DESIGN (RED DEER)
 PA ACAD OF THE NEW CHURCH COLL (BRYN ATHYN)
 NL ACADEMY CANADA (ST JOHN'S)
 CA ACADEMY OF ART COLLEGE (SAN FRANCISCO)
 CA ACADEMY OF ART UNIVERSITY-SAN FRANCISCO
 NS ACADEMY OF COSMETOLOGY (DARTMOUTH)
 NS ACADIA UNIVERSITY (KING'S COUNTY)
 ON AGF FINANCIAL LIFE SKILLS SCHOLARSHIP
 QC AHUNTSIC COLLEGE (MONTREAL)
 AL ALABAMA STATE UNIVERSITY (MONTGOMERY)

Add >
< Remove

Selected PSI(s)

Back Next

Step 4: Students must confirm and authorize the ministry to forward their information as requested.

Quick Menu
[Home](#) | [Provincial Results](#) | [Unofficial Transcript](#) | [Post Secondary Institution Selections](#) | [Change Password](#) | [Change Email](#) | [Logoff](#)

POST SECONDARY INSTITUTIONS (PSI) SELECTIONS - TSW-1021 CONFIRMATION

Electronic PSIs Selection

BC Electronic PSIs selection: Yes

OUAC Electronic PSIs selection: Yes

By checking this box you give the Ministry of Education permission to release your school and exam results to the Post Secondary Institutions indicated.

Step 5: Students should print off this page as a confirmation of their selections. Alternatively, this page can also be viewed by selecting the “*View PSI Selections*” link on the introduction page (Step 2).

Quick Menu
[Home](#) | [Provincial Results](#) | [Unofficial Transcript](#) | [Post Secondary Institution Selections](#) | [Change Password](#) | [Change Email](#) | [Logoff](#)

TSW-1015

Current PSI Selections

PEN	Date Updated

PSI Code	Your marks will be forwarded to the following Post Secondary Institutions
888	ALL OUAC POST SECONDARY INSTITUTIONS:
999	BC "ELECTRONIC" PSI LIST: